

Ballenger Creek Community Building Rental Application

Applicant must be at least 21 years of age to rent the building.

Name of Group:	Today's Date:
Name of Applicant:	# People Expected:
Street Address:	_City:State:Zip:
Home Phone Number:	_E-Mail Address:
Date of rental:Alternative Date:	Start time:End Time:
Times listed must include set-up and clean-up	p time. Building hours are from 10:00 am-10:00 pm.
Please select all that apply:	
R / NR	
☐ \$300.00/\$450.00 Multi-purpose Room	Capacity of building 140
□ \$75.00 Kitchen Rental	
Processing fees (See Rules and procedures for details): Refunds: 20% Processing Fee, Returned Checks: \$25.00	
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Applicant Signature:	Date: Iding rental agreement must also be submitted with this
Applicant Signature: A signed and dated Ballenger Creek Community Buil application. Photo identification required at time of	Date: Iding rental agreement must also be submitted with this
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Applicant Signature: A signed and dated Ballenger Creek Community Buil application. Photo identification required at time of OFFIC Date received:	
Applicant Signature: A signed and dated Ballenger Creek Community Buil application. Photo identification required at time of OFFIC Date received: Method of payment: Amount Paid: \$	
Applicant Signature: A signed and dated Ballenger Creek Community Buil application. Photo identification required at time of OFFIC Date received: Rules Sh Method of payment: Cash	

Mail or fax to: Frederick County Division of Parks & Recreation

355 Montevue Ln, Suite 100 Frederick, MD 21702-8213

Phone: 301-600-1646 • Fax: 301-600-2595